

Administrative Assessment Council Meeting
Minutes
October 15, 2018

Attendees: Jorge Avevalo (by Skype), Peter Chen, Megan Conrad, Bill Duffy, Payton MacDonald, Ed Matthews, Ellen Pozzi

Megan met with Michelle. Found out it gets sent out—different for separate groups. Have to write new questions.

Megan has set up everything up on Qualtrics, we just need to develop new questions for the surveys—one for the deans and one for the dean of libraries

Committee worked on surveys. Library Dean survey is complete. Will post Academic Dean survey on Google docs and edit.

Next meeting is Monday, Nov. 5, 2018 at 2pm.

Submitted by Ellen Pozzi